

August 4, 2020

Memorandum #2020-89

TO: Regional Connectors Study (RCS) Working Group

BY: Camelia Ravanbakht, RCS Project Coordinator

RE: Regional Connectors Study Working Group Meeting – August 13, 2020

Attached is the agenda for the **Regional Connectors Study Working Group** meeting scheduled for **Thursday, August 13, 2020 at 1:30 p.m.**

Pursuant to the declared state of emergency in the Commonwealth of Virginia in response to the COVID-19 pandemic and to protect the public health and safety of the working group members, staff, and the general public, the Regional Connectors Study Working Group meeting will be held electronically.

Members of the public are invited to address the RCS Working Group by submitting comments in advance of the meeting via email to kmiller@hrtpo.org or phone (757) 366-4370. Each comment is limited to three minutes. All comments received by noon on August 12, 2020 will be provided to the RCS Working Group Members and included in the official record.

Members of the public may listen to the RCS Working Group meeting via telephone using audio-only toll-free dial-in 1-866-345-9178.

CR/cm

Attachments

Regional Connectors Study (RCS) Working Group

RCS WG Voting Members:

Earl Sorey (CH)

Jason Mitchell (HA)

Bryan Stilley (NN)

Brian Fowler (NO)

James Wright (PO)

Jason Souders (SU)

Ric Lowman (VB)

RCS WG Nonvoting Members:

Jason Flowers (Army Corps)

George Janek (Army Corps)

Robert Pruhs (Army Corps)

Ivan Rucker (FHWA)

Kevin Page (HRTAC)

Tim Dolan (US Coast Guard)

Gene Leonard (US Coast Guard)

Michael King (US Navy)

Pamela Phillips (VDOT)

Jennifer Salyers (VDOT)

Kit Chope (VPA)

Barbara Nelson (VPA)

RCS WG Other:

Pat Jones (CH)

Lynne Keenan (HA)

Amy Inman (NO)

Anne Doyle (NO)

Robert Brown (NO)

Deborah Mangiaracina (NO)

Evandro Santos (NO)

Angela Rico (NN)

Carl Jackson (PO)

Cole Fisher (VB)

Rick Dwyer (HRMFFA)

Lori Sharp (PRRBIZ)

COL Patrick Kinsman (US Army)

Steve Jones (US Navy)

Eric Stringfield (VDOT)

Staff:

Bob Crum (HRTPO)

Mike Kimbrel (HRTPO)

Rob Case (HRTPO)

Kendall Miller (HRTPO)

Keith Nichols (HRTPO)

Dale Stith (HRTPO)

Sharon Lawrence (HRPDC)

Keith Cannady (HRPDC)

Project Coordinator:

Camelia Ravanbakht

Project Consultants:

Craig Eddy

Lorna Parkins



Agenda

Regional Connectors Study

Working Group Meeting

August 13, 2020

1:30 PM

Pursuant to the declared state of emergency in the Commonwealth of Virginia in response to the COVID-19 pandemic and to protect the public health and safety of the working group members, staff, and the general public, the Regional Connectors Study Working Group meeting will be held electronically. This electronic meeting is required to complete essential business on behalf of the region.

1. Call to Order

2. Welcome and Introductions

- 3. Public Comment Period** - Comments submitted and received by noon on August 12, 2020 will be provided to the Working Group in time for the meeting and included in the official record.

Members of the public are invited to address the RCS Working Group. Due to the COVID-19 crisis, interested persons may submit comments to the RCS Working Group in advance of the meeting by email to kmiller@hrtpo.org or phone (757) 366-4370. Each comment is limited to three minutes.

4. Minutes (Action Requested)

Summary Minutes from July 9, 2020 Working Group Meeting – Attachment 4

Recommended Action: For Approval

**5. Regional Connectors Study: Phase 2 Tasks Update – Craig Eddy/Consultant Team, MBI
(Action Requested)**

- Scenario Planning
- Travel Demand Model
- Website
- Schedule
- Deliverables

During the July 9th Working Group Electronic Meeting, the Consultant Team provided an update of Phase 2 tasks including travel demand model adjustments and calibrations for Cross Harbor travel and Port related internal-external travel issues. Following the presentation, the Working Group members passed a motion to move forward with the study and approved the model adjustments recommended by the consultant team.

Since the July meeting, the Consultant Team has been diligently working to run the travel demand model for different growth scenarios with and without Technology option. The goal is to achieve differentiation between the different Growth Scenarios.

Mr. Craig Eddy, RCS Project Manager, and the Consultant Team will provide a presentation of results from these different model runs.

Recommended Action: For Discussion and Approval of Sufficient Differentiation between the Growth Scenarios

6. Regional Connectors Study: Phase 3 Tasks Update – Craig Eddy/Consultant Team, MBI

- Engagement Plan
- Development of Preliminary Alternatives
- Determination of Candidate Alternatives
- Conduct Scenario Planning
- Schedule
- Deliverables

Recommended Action: For Information and Discussion

7. Status of RCS Deliverables

Phase 2 Deliverables

- Scenario Planning Methodology White Paper – **Complete**
- Memo Summarizing Economic Trends and Opportunities – **Complete**

- Memo Summarizing Travel Behavior Data Review – **Late August**
- Memo Summarizing Travel Demand Model Evaluation – **Late August**
- Tech Memo on Drivers, Spatial Assumptions, and Travel Parameters – **Complete**
- Tech Memo on Performance Measures – **Complete**
- Technical Guide on Scenario Evaluation – **Mid-September**

Phase 3 Major Deliverables

- Summary of Mandated Preliminary Segments – **Complete**
- Updated Cost Estimates for Mandated Preliminary Alternatives – **Complete**
- Summary of Candidate Alternatives – TBD
- Tech Memo on Microsimulation Analysis – TBD
- Scenario Planning Report – TBD
- Engagement Summary Report – TBD
- Study Report – TBD

Recommended Action: For Information and Discussion

8. RCS Next Scheduled Meetings

- **August 27, 2020 – 9:30 AM:** Working Group Meeting

Discussion on some of the key dashboard features (congestion and performance), but not the entire dashboard (economic analysis can't be completed in the two weeks after August 13 approval on greater growth, but WG members can view some TDM results in the dashboard and provide feedback).

- **September 15, 2020 – 2:00 PM:** Joint Steering (Policy) Committee and Working Group Meeting

Seeking concurrence that Phase 2 scenario planning work has been sufficiently completed by viewing the completed dashboard including economic analysis components.

9. Other Items of Interest

10. Adjournment

**Regional Connectors Study
Working Group Meeting Minutes
July 9, 2020, 9:30 am**

Pursuant to the declared state of emergency in the Commonwealth of Virginia in response to the COVID-19 pandemic and to protect the public health and safety of the members, staff, and general public, this meeting was held electronically via Webex. These electronic meetings are required to complete essential business on behalf of the region. A recording of the meeting will be available on the website.

The following voting members attended the web meeting (alphabetically by last name):

Cole Fisher (Va. Beach)
Brian Fowler (Norfolk)
Carl Jackson (Portsmouth)
Lynne Keenan (Hampton)
Bryan Stilley (NN)

The following voting members were absent (alphabetically by last name):

Phil Pullen (VB)
Earl Sorey (Ches.)
Jason Souders (Suf.)
James Wright (Portsm.)

The following others attended the web meeting (alphabetically by last name):

Nick Britton (Michael Baker Intl.)	Lorna Parkins (Michael Baker Intl.)
Rob Case (HRTPO)	Pamela Phillips (VDOT)
Rick Dwyer (HRMFFA)	Camelia Ravanbakht (RCS Coordinator)
Craig Eddy (Michael Baker Intl.)	Ivan Rucker (FHWA)
Vlad Gavrilovic (EPR)	Jenny Salyers (VDOT)
George Janek (US Army)	Naomi Stein (EBP)
Mike Kimbrel (HRTPO)	Dale Stith (HRTPO)
Barbara Nelson (POV)	Eric Stringfield (VDOT)
Keith Nichols (HRTPO)	Bill Thomas (Michael Baker Intl.)

1. Call to Order

Bryan Stilley (Chair, Newport News) called the meeting to order shortly after 9:30am.

2. Welcome and Introductions

None.

3. Public Comment Period

There were no public comments.

4. Minutes

The Working Group approved the minutes of the June 11, 2020 Working Group meeting.

5. RCS Phase 2 Update

Craig Eddy (MBI), Bill Thomas (MBI), and Naomi Stein (EBP) used slides to provide an update, primarily on travel demand modeling-

- adjustments for cross-harbor travel, port activity, jurisdiction-to-jurisdiction, TDM

Barb Nelson (Port of Va.) offered to provide new data concerning truck movements.

The working group approved the adjustments to the travel demand model.

6. RCS Phase 3 Update

Craig Eddy used slides to provide an update of the status of the four tasks for Phase 3.

7. Next Meetings/Events

Camelia Ravanbakht (coordinator) discussed the proposed next meeting:

- Working Group Meeting: Thursday August 13, 2020, 1:30 pm
- Working Group Meeting: Thursday August 27, 2020, 9:30 am
- Joint Working Group and Steering Comm.: Week of Sept. 7 (TBD)

8. Other Items of Interest

No other items were discussed.

9. Adjournment

The meeting was adjourned approximately at 11:00 am.