

February 7, 2022

**Memorandum #2022-18**

**TO: Hampton Roads Chief Administrative Officers (CAO) Recycling Subcommittee**

**BY: Greg C. Grootendorst, Chief Economist**  
**Katie R. Cullipher, Principal Environmental Education Planner**  
**John M. Harbin, Senior Regional Planner**

**RE: Hampton Roads CAO Recycling Subcommittee Meeting – February 14, 2022**

The next **CAO Recycling Subcommittee** meeting has been scheduled for **Monday, February 14, 2022, from 11:45 AM to 1:30 PM**. Invitees include the Subcommittee members as well as the appointed staff representatives. This meeting will be held **in person** in Board Room A/B of the Regional Building located at 723 Woodlake Drive, Chesapeake, VA 23320. Additional background information is available below.

Lunch will be provided. **Please RSVP by Thursday, February 10, 2022.**

At the direction of the Chief Administrators Officers (CAO) Committee Chair Mary Bunting, a Recycling Subcommittee was formed to discuss the potential for regional collaborative efforts with respect to recycling in Hampton Roads. The Recycling Subcommittee met on October 29, 2021 and identified four initial inquiries for regional collaboration on recycling:

1. Review of residential recycling contracting best practices and potential coordination on recycling contracts
2. Universal, regional messaging and outreach to educate residents on what and how to recycle
3. Determining a consistent set of recyclables across the region
4. Determining the feasibility of regional recycling convenience centers

At the same meeting, the Recycling Subcommittee also determined that it would be instructive to have key recycling/solid waste representatives from each locality meet with the subcommittee members in order to better understand the barriers and opportunities for recycling collaboration. Appointments were made and we welcome their attendance at our next CAO Recycling Subcommittee meeting on February 14, 2022, at 11:45 AM.

If you have any questions or need additional information, please contact [John Harbin](#).

JVM/cm

Attachment

**Hampton Roads CAO Recycling Subcommittee Members:**

Larry “Chip” Filer, Norfolk  
Randy Keaton, Isle of Wight  
Christopher Price, Chesapeake  
Cynthia Rohlf, Newport News  
Scott Stevens, James City County

**Appointed Locality Representatives:**

Jason Brown, Chesapeake  
Earl Sorey, Chesapeake  
Chad Edwards, Franklin  
Sherry Kosakowski, Gloucester  
Jason Mitchell, Hampton  
Michael Etheridge, Isle of Wight  
Cassie Cordova, James City County  
Amy K. Gray, Newport News  
David S. Freeman, Newport News  
Pat Roberts, Norfolk  
David Magnant, Poquoson  
Trey Burke, Portsmouth  
Kathy Jones, Smithfield  
Vacant, Southampton  
Robert Lewis, Suffolk  
Vacant, Surry  
LJ Hanse, Virginia Beach  
David Magnant, Williamsburg  
Rob Krieger, York County

**HRPDC Staff**

Greg Grootendorst  
Katie Cullipher  
John Harbin

**Hampton Roads  
Chief Administrative Officers (CAO) Recycling Subcommittee Meeting**

**MONDAY, FEBRUARY 14, 2022  
11:45 AM**

**Board Room A/B  
Regional Building  
723 Woodlake Drive  
Chesapeake, VA 23320**

**I. Call to Order/ Introductions**

**II. Approval or Modification of Agenda**

**III. Southeast Recycling Development Council**

Will Sagar, Executive Director of the Southeast Recycling Development Council, will present information on regional recycling trends, examples of localities collaborating on recycling services, and best practices for efficient and effective recycling services.

**IV. Regional Collaboration Discussion**

At the October 29, 2021 CAO Recycling Subcommittee meeting, the Committee identified five initial inquiries for regional collaboration on recycling:

1. Review of residential recycling contracting best practices and potential coordination on recycling contracts;
2. Universal, regional messaging and outreach to educate residents on what and how to recycle;
3. Determining a consistent set of recyclables across the region;
4. Determining the feasibility of regional recycling convenience centers; and
5. Determining the viability of other recycling options.

What can be done to achieve these? What other opportunities are there for regional collaboration? How can localities work together to provide recycling services in the most cost-effective and efficient manner?

**V. Public Comment**

Members of the public will be provided an opportunity to address the CAO Recycling Subcommittee. Comments should be limited to three minutes per speaker.

**VI. Next Steps**

**VII. Other Business**

**VIII. Adjournment**