

**Hampton Roads Transportation Planning Organization  
Staff & Primary Responsibilities**

Name	Title	Primary Responsibilities
Robert A. Crum, Jr.	Executive Director	Oversees and directs all programs and activities of the agency.
<b><i>HRTPO Staff</i></b>		
Camelia Ravanbakht, Ph.D.	Deputy Executive Director	Oversees all HRTPO department programs and activities.
Robert B. Case, P.E., Ph.D.	Principal Transportation Engineer	Oversees Economic Analyses, Public Transportation, Active Transportation, Maintenance, Evacuation, and Mega Projects.
Michael S. Kimbrel	Principal Transportation Engineer	Oversees Transportation programming and funding; Transportation Improvement Program; Unified Planning Work Program; Congestion Mitigation and Air Quality; engineering analysis/special studies.
Kendall L. Miller	Public Involvement & Title VI Administrator	Creates and implements public involvement activities; designs and develops civic engagement process, programs, projects and activities. Ensures HRTPO's compliance with federal regulations pertaining to Title VI, Environmental Justice, public involvement, programming projects and administrative functions. Manages HRTPO communications.
Keith M. Nichols, P.E.	Principal Transportation Engineer	Oversees Intelligent Transportation System and Operations Planning; Congestion Management Process; Freight Planning; corridor and intersection studies; simulation work; transportation assistance; engineering analysis/special studies.
Dale M. Stith, AICP, GISP	Principal Transportation Planner	Oversees Long-Range Transportation Planning, Project Prioritization, Travel Demand Modeling, Multimodal Transportation Planning, Research and Analysis.

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Samuel S. Belfield	Senior Transportation Engineer	Intelligent Transportation System and Operations Planning, Congestion Management Process, Safety Planning, Freight Planning, transportation planning and engineering studies, Traffic Incident Management, Military Transportation Needs, corridor studies, as well as various areas of transportation research and analysis.
Brian Miller	Senior Web & Graphics Designer	Graphic designer, website and social media developer, public involvement, community outreach and communications facilitator; ensures proper usage of HRTPO brand.
Robert A. Jaques	Transportation Planner	Transportation programming and funding; Transportation Improvement Program; active transportation planning; transit planning; research and analysis/special studies.
Theresa K. Jones	Transportation Engineer II	Long-range planning, travel demand modeling; rural transportation planning; research and analysis.
John V. Mihaly	Transportation Analyst	Transportation programming and funding; research and analysis on emerging critical topics; Transportation Improvement Program; GIS; travel demand modeling.
Joseph D. Paulus	Special Transportation Advisor (PT)	Transportation programming and funding; Transportation Improvement Program; Unified Planning Work Program.
Leonardo Pineda	Transportation Planner	Long-Range Transportation Plan; travel demand modeling; GIS; rural transportation planning.

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David Pritchard	Transportation Economist	Economic analysis for HRTPO Board decisions, including economic analysis of candidate transportation projects.
Seth T. Schipinski	Transportation Engineer	Research, Public Transportation, Active Transportation, and TRAFFIX Liaison.
VACANT	Community Involvement Planner	Implements public outreach activities; assists with the design and development of a civic engagement process, programs, projects and activities.
<b><i>Administrative Staff - Finance</i></b>		
Nancy K. Collins	Chief Financial Officer	Oversees Accounting. Fulfills the duties of procurement officer and HRMMRS Regional Coordinator.
Sheila S. Wilson	Senior Accounting Manager	Processes payroll, accounts receivable, accounts payable, and maintains general ledger accounting system.
Danetta Jankosky	Accounting Manager	Handles a variety of assignments in the areas of accounting, payroll and finance for both the HRTPO, HRTAC, HRPDC and HRMFFA.
<b><i>Administrative Staff - General Services</i></b>		
Michael R. Long	General Services Manager	Oversees General Services Department; responsible for facility maintenance and upkeep; responsible for overall coordination of conference room usage and hospitality services.

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Christopher Vaigneur	General Services Assistant Manager	Performs administrative work for Graphics department and assists General Service Manager; coordinates conference room reservations, AV needs for meetings and general hospitality services.
<b><i>Administrative Staff - Grants Management</i></b>		
Tara R. Walker	Senior Grants Manager/DBE Liaison*	Serves as the organizational resource on grant compliance; serves as DBE Liaison for organization to maximize DBE vendor participation in HRPDC/HRTPO contracts and grant awards
<b><i>Administrative Staff - Human Resources &amp; Administrative Support</i></b>		
Kelli E. Arledge	Human Resources Administrator	Oversees Human Resources, administrative support functions, and assists Executive Director.
Kathlene W. Grauberger	Senior Administrative Assistant	Provides administrative assistance for multiple departments and Executive Director as requested.
Jennifer C. Coleman	Administrative Assistant II	Provides administrative assistance for multiple departments as requested.
Sharon D. Lawrence	Receptionist	Operates multi-line switchboard and performs administrative tasks as requested.
Felecia Williams	Administrative Assistant I (PT)	Provides administrative assistance for multiple departments as requested and serves as primary back-up for receptionist.

*\*Effective February 1, 2016*