

**Project Agreement for Use of
Commonwealth Transportation Funds
Fiscal Year 2016
Six Year Improvement Program Approved Project
Federal Transit Administration Grant Number VA-80-0024-00
Grant Number 46016-05**

This Project Agreement (“Agreement”), effective July 1, 2015, by and between the Commonwealth of Virginia Department of Rail and Public Transportation (“Department”) and the Hampton Roads Transportation Planning Organization (“Grantee”) (collectively, the “Parties”), is for the provision of funding for Hampton Roads Area Metropolitan Planning Organization (“MPO”) operating assistance and planning projects in the approved Unified Planning Work Program (“Project”).

WHEREAS, on June 17, 2015, the Commonwealth Transportation Board (“CTB”) allocated funding for the Project; and

WHEREAS, on September 11, 2015, the Federal Transit Administration (“FTA”) approved funding for the Project; and

WHEREAS, the Department provides state matching funds to Federal funds for approved projects in the Six Year Improvement Program; and

WHEREAS, the Parties wish to define the extent of the Project, the responsibilities of each Party, the manner of performing the necessary Work, the method and time of payment, and to set out additional conditions associated with the Project.

NOW, THEREFORE, in consideration of the covenants and agreements set forth, and other good and valuable consideration, the sufficiency of which is acknowledged, the Parties agree as follows:

ARTICLE 1. SCOPE OF WORK, TERM AND BUDGET

1. The Work under the terms of this Agreement is as follows:
 - a. Hampton Roads Area MPO operating assistance and planning projects in the approved Unified Planning Work Program.
2. The Department agrees to provide funding as detailed below:
 - a. State grant funding in the amount of \$75,602 to match Federal funds for the Project approved in the Fiscal Year 2016 Six Year Improvement Program. Details concerning this funding are contained in Appendix 1, attached and made a part of this Agreement.
3. The Grantee acknowledges that state grant funding for this grant cannot exceed the amount allocated by the CTB and that state grant funding is contingent upon

appropriation by the General Assembly of Virginia.

**ARTICLE 2. INCORPORATION OF MASTER AGREEMENT
FOR USE OF COMMONWEALTH FUNDS**

The Parties agree to incorporate the Master Agreement for Use of Commonwealth Transportation Funds, dated May 30, 2012, as if set out in full herein.

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IN TESTIMONY THEREOF, the Department and the Grantee have caused this Agreement to be executed, each by their duly authorized officers, all as of the day, month, and year first written.

DEPARTMENT OF RAIL AND PUBLIC TRANSPORTATION

By: Jennifer Mitchell
Director

Date Signed: 9/24/2015

HAMPTON ROADS TPO

By: Michael Kimbrel

Title: Principal Transportation Engineer

Date Signed: 9/24/2015

Appendix 1

Grantee: Hampton Roads Transportation Planning Organization

**Project: Hampton Roads Area MPO Operating Assistance and Planning Projects in
the Approved Unified Planning Work Program**

FTA VA-80-0024-00

Project Number: 46016-05

Project Start Date: July 1, 2015

Project Expiration Date: June 30, 2017

Fund Code		Item Amount
477	Grant Amount (State share of Project cost – 10%)	\$ 75,602
401	Federal expense (share of Project cost – 80%)	\$604,818
1400	Local expense (share of Project cost – 10%)	\$ 75,602
	Total Project Expense	\$756,022

In no event shall this grant exceed \$75,602.