

AGENDA ITEM #1: CALL TO ORDER

The meeting will be called to order by the Chair at approximately 9:30 a.m.

AGENDA ITEM #2: PUBLIC COMMENT PERIOD (Limit: 3 minutes per individual)

Members of the public are invited to address the TPS. Each speaker is limited to three minutes.

AGENDA ITEM #3: APPROVAL OF AGENDA

Members are provided an opportunity to add or delete items from the agenda. Any item for which a member desires an action from the TPS should be submitted at this time, as opposed to under "Old/New Business".

AGENDA ITEM #4: MINUTES

SUBJECT:

Minutes of the previous TPS meeting.

BACKGROUND:

Minutes of the TPS meeting held on March 17, 2017.

Attachment 4

RECOMMENDED ACTION:

Approve the minutes.

**Summary Minutes of the
Hampton Roads Transportation Programming Subcommittee (TPS) Meeting
March 17, 2017**

The Hampton Roads Transportation Programming Subcommittee (TPS) Meeting was called to order at 9:33 a.m. in the Regional Boardroom, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

TPS Members Present:

Paul Holt (Chair, JC)	Robert E. Lewis (SU)
Steve Froncillo (CH)	Phil Pullen (VB)
Earl Sorey (CH)	Carolyn Murphy (WM)
Garrey Curry (GL)	Timothy C. Cross (YK)
Angela Rico (HA)	Jamie Jackson (HRT)
Jackie Kassel(NN)	Dawn Odom (VDOT)
Robert Brown (NO)	Barbara Creel (WATA)
Susan Wilson (PO)	

TPS Members Absent:

Randy Martin (FR)	Ivan P. Rucker (FHWA)
Jamie Oliver (IW)	Ray Amoruso (HRT)
Ellen Roberts (PQ)	Eric Stringfield (VDOT)
Michael Johnson (SH)	Jeffrey A. Florin (VPA)
Jitender Ramchandani (DRPT)	

HRTPO Staff:

Mike Kimbrel	Kathlene Grauberger
John Mihaly	Steve Lambert

Other Participants:

Benjamin Camras (CH)	Sarah McCoy (VPA)
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Public Comment Period

There were no public comments.

Approval of Agenda

Chair Paul Holt asked for additions or deletions to the agenda. Hearing none, Ms. Carolyn Murphy Moved to approve the agenda as written; seconded by Mr. Rob Lewis. The Motion Carried.

Minutes

Chair Holt indicated the TPS Summary Minutes of October 28, 2016 were included in the March TPS Agenda. He asked for corrections or amendments to the minutes. Mr. Tim Cross Moved to approve the minutes as written; seconded by Mr. Earl Sorey. The Motion Carried.

Mr. Earl Sorey introduced Mr. Benjamin Camras, Chesapeake Transportation Planner. He noted Mr. Camras will be a member of TTAC and TTAC Subcommittees representing the City of Chesapeake.

FY 2018 Transportation Alternative (TA) Set-Aside: Project Selection

Mr. Mike Kimbrel, HRTPO Principal Transportation Engineer, stated that for FY 2018, TA Set-Aside funds to be allocated by the HRTPO totaled \$1,807,630. In Virginia, District members of the Commonwealth Transportation Board (CTB) are each provided \$1 million in TA Set-Aside funds to allocate to projects in their Districts.

He commented that HRTPO staff coordinated with VDOT Local Assistance Division (LAD) staff in carrying out the project selection process for Hampton Roads. LAD received a total of 19 applications (existing and new projects) from the HRTPO area, with one application subsequently withdrawn by the applicant. He noted that LAD coordinated the application process and scored proposed projects based on criteria developed in cooperation with Virginia MPOs. Each proposed project was scored by several VDOT staffers individually. The scores from each project evaluator were then combined and divided by the number of evaluators to produce the final average score.

Mr. Kimbrel stated that Mr. John Malbon, the CTB Hampton Roads District member, allocated his TA funds towards the four existing projects as shown below.

Number	TAP Project Number	Jurisdiction	Project Description	TAP Request	CTB Allocation
Existing Projects					
1	17040	Virginia Beach	Cape Henry Lighthouse Restoration	\$362,800	\$362,800
2	17089	Norfolk	Elizabeth River Trail – Fort Norfolk Phase	\$160,000	\$160,000
3	17029	Chesapeake	Commonwealth Railway Trail	\$440,000	\$440,000
4	17001	Newport News	Washington Avenue Streetscape and Pedestrian Improvements	\$400,000	\$400,000

After discussion, the following projects received allocations based upon their project score.

Number	TAP Project Number	Jurisdiction	Project Description	TAP Request	HRTPO Allocation
New Projects					
5	17054	Virginia Beach	Salem Road Sidewalk	\$334,527	\$334,527
6	17076	Norfolk	Granby Street Bike Lanes – Ocean View Neighborhoods	\$456,000	\$456,000
6	17061	Virginia Beach	Foxfire Pedstrian Trail	\$775,235	\$775,235
8	17087	York County	Bypass Road Sidewalk Rehabilitation	\$583,150	\$241,868

Mr. Cross Moved to recommend the above set of TA Set-Aside projects and allocations for consideration by the TTAC and HRTPO Board in April 2017; seconded by Mr. Sorey. The Motion Carried.

Reconciling FY 2018 CMAQ/RSTP Funding Shortfalls

Mr. Mike Kimbrel, HRTPO Principal Transportation Engineer, reported that HRTPO staff received updated CMAQ and RSTP “marks” for FY 2018 – 2023 from VDOT on March 1, 2017. The updated marks resulted in funding shortfalls in FY18 of \$250,690 CMAQ and

\$579,545 RSTP. Since 100% of the previous marks had been allocated for FY 2018, the only way to reconcile the shortfall is to reduce FY18 allocations on projects.

Mr. Kimbrel stated that HRTPO staff coordinated with project administrators from the Virginia Port Authority and VDOT on a strategy that includes reducing the FY18 allocation as necessary to resolve the over-allocation in that year and replacing the funding with allocations of available funding from other years so that, if possible, the net result is that none of the previously-approved projects experience an overall reduction in funding.

The following adjustments were made to the CMAQ and RSTP funding allocations for the two affected projects.

Jurisdiction	UPC	Project Name	Funding Strategy	FY-18	FY-19	FY-20	FY-21	FY-22	FY-23	Total (FY 18-23)
VPA	103928	Green Operator (GO) Truck Replacement Program	Current Allocations	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$1,000,000
			Revised Allocations	\$249,310	\$500,000	\$47,540	\$82,540	\$120,610	\$0	\$1,000,000

Jurisdiction	UPC	Project Name	Funding Strategy	FY-18	FY-19	FY-20	FY-21	FY-22	FY-23	Total (FY 18-23)
James City Co	100200	Skiffes Creek Connector	Current Allocations	\$5,366,235	\$7,273,942	\$9,859,208	\$10,026,102	\$6,433,447	\$1,544,066	\$40,503,000
			Revised Allocations	\$4,786,690	\$7,273,942	\$9,859,208	\$10,026,102	\$6,433,447	\$2,123,611	\$40,503,000

Mr. Garrey Curry Moved to recommend the above strategy for reconciling the FY18 CMAQ and RSTP funding shortfalls for consideration by the TTAC and HRTPO Board in April 2017; seconded by Ms. Jackie Kassel. The Motion Carried.

RSTP Project Evaluation Methodologies

Mr. John Mihaly, HRTPO Transportation Analyst II, reported that during the TPS meeting of February 19, 2016, the Subcommittee voted to use the HRTPO Project Prioritization Tool to evaluate highway-type RSTP projects and to continue to use the previous RSTP methodologies to evaluate non-highway RSTP projects, since the Prioritization Tool is not currently capable of evaluating most non-highway type projects.

However, during the TPS meeting of October 28, 2016, HRTPO staff reported that during the evaluation of RSTP projects it was determined that the Prioritization Tool could not be consistently used to evaluate all of the highway-type project proposals because the Tool does not currently apply the Economic Vitality component for some projects types and, therefore, the scores for such projects cannot be directly compared to the scores for the other projects. To resolve this situation, HRTPO staff suggested the following options for consideration by the TPS:

- Revert back to the RSTP methodologies that have been in place since 1994
- Use two methods – the Prioritization Tool to score highway-type projects that include Economic Vitality as a component and use the previous RSTP methodologies to score highway-type projects that do not include Economic Vitality. Highway project scores cannot be directly compared with this option.
- Adjust the Prioritization Tool, excluding the Economic Vitality component, to score all RSTP highway-type projects.

Mr. Mihaly stated that at the request of the TPS, HRTPO staff reviewed the most recent 10 years of project selection and allocations. He summarized the following results for the Subcommittee.

	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Projects that could be evaluated using the Prioritization Tool										
Total \$	\$19,080,245	\$14,693,076	\$15,287,775	\$26,390,530	\$27,027,351	\$22,019,885	\$24,773,621	\$31,354,492	\$17,015,036	\$21,396,242
# of Projects	8	8	4	4	4	6	5	5	3	3
Projects that could not be evaluated using the Prioritization Tool										
Total \$	\$200,000	\$0	\$0	\$0	\$0	\$1,368,000	\$2,815,000	\$0	\$6,750,000	\$0
# of Projects	1	0	0	0	0	4	2	0	3	0

Mr. Mihaly noted that for RSTP Highway-Type projects for FY 2013-2022, 17 projects could be evaluated using the Prioritization Tool, while seven projects could not.

Mr. Kimbrel stated that although the Prioritization Tool is undergoing adjustments, it is not currently able to equally evaluate all RSTP projects.

After discussion, the Subcommittee requested HRTPO Staff to compare ranks of the RSTP Highway-Type projects evaluated during the 2016 CMAQ/RSTP Project Selection Process to the following:

- Projects ranked using the Prioritization Tool excluding the Economic Vitality component
- Projects ranked using the scores from the Prioritization Tool divided by the maximum possible score for each project type

HRTPO Staff stated that the results of the comparisons will be brought to the Subcommittee at the next TPS meeting in July.

Old/New Business

There was no Old/New business.

Adjournment

There being no more business before the Hampton Roads Transportation Programming Subcommittee, the meeting was adjourned at 10:25 a.m.